

DESCRIPTION OF FILE - GENERAL MEETING

DESCRIPTION OF FILE	Personal Data Act (523/1999) Sections 10 and 24	Drafted on: 30 January 2017
1. Data Controller	<p>DNA Plc P.O. Box 10 FI-01044 DNA</p> <p>Läkkisepäntie 21 FI-00620 Helsinki</p> <p>Business ID 0592509-6 Tel. switchboard: +358 (0)44 0440</p>	
2. Contact person in matters related to the register:	<p>Kai Haanpää email: kai.haanpaa@dna.fi Tel.: +358 (0)44 044 2619</p>	
3. Name of register	<p>DNA Plc's General Meeting register 2017</p>	
4. Purpose of the processing of personal data	<p>The aim of this register is to enable registration of DNA Plc's shareholders for the General Meeting. The personal data disclosed by the shareholders to DNA Plc will be used only in connection with the General Meeting and the processing of the necessary registrations related to it.</p>	
5. Data contained in the register	<p>The following data are collected on the shareholders who have registered for the General Meeting:</p> <ul style="list-style-type: none"> • name of the shareholder • personal identity code or business ID of the shareholder • address, email address • telephone number • name and personal identity code of any proxy representative / assistant • book-entry account number • number of shares and voting rights • voting data <p>The book-entry account number will be used only for identification in the systems of Euroclear Finland Oy, and it will not be disclosed to DNA. DNA is entitled to receive the voting data on an individual shareholder in order to check the correctness of the voting results.</p>	
6. Regular sources of information	<p>The information is collected from the data subject. Shareholders can register for the General Meeting on</p>	

	<p>the Internet or by email, phone or letter. If a shareholder registers / votes in advance on the Internet, Euroclear Finland Oy is responsible for the technical implementation of the data collection. Based on the personal identity code, the registration system compares the information given with DNA Plc's shareholder register, maintained by Euroclear Finland Oy, and picks the ownership data of the registering shareholder from the shareholder register. A person submitting a power of attorney also gives the necessary personal data of the proxy representative.</p>
<p>7. Regular disclosures of information</p>	<p>The Data Controller will not disclose the information. Because of the technical implementation of the data processing, the data are stored on the server of Euroclear Finland Oy. The personal data will not be transferred to outside the European Union or the European Economic Area.</p>
<p>8. Principles of protection of the register</p>	<p>A. Manual materials are stored in a space to which only those authorised to receive the information have access.</p> <p>B. Electronically stored data. The technical maintenance and implementation of the register is the responsibility of Euroclear Finland Oy. The data connection from the user's browser to the server of Euroclear Finland Oy is SSL-encrypted. Technical protection has been used in the implementation of the site to ensure that the entered data remain unchanged and accessible only to those authorised to receive them.</p>
<p>9. Right of inspection, and amending of data</p>	<p>Each data subject has the right to inspect the data stored on them. A request to inspect the data should be submitted to the Data Controller. Each data subject is entitled to require that any erroneous data in the register be corrected.</p>

